



TRUMBULL COUNTY

WATER / SEWER BILLING & ACCOUNTING DIVISION

842 YOUNGSTOWN KINGSVILLE ROAD • VIENNA, OHIO 44173 • 330 675-2475 • FAX 330 675-6628

DIRECT DEBIT AUTHORIZATION

This form is used for direct debit of your checking or savings account. Each customer must complete and sign the authorization form.

AUTHORIZING AGREEMENT FOR AUTOMATIC DIRECT DEBIT (ACH DEBIT)

I hereby authorize The Trumbull County Water and Sewer Accounting Department to initiate debit entries to my (our) account listed below:

FINANCIAL INSTITUTION NAME		ROUTING NUMBER	ACCOUNT NUMBER
TYPE OF ACCOUNT	LOCATION(BRANCH)		MAXIMUM DEBIT AMOUNT
<i>please circle one</i> Checking or Savings			

***The maximum debit amount is the largest amount that you will allow us to take out of your account.

Ex: if your bill usually runs \$50 and your maximum debit amount is \$50, that is all we can debit from your account. If you tend to have varying amounts due you can set your Maximum amount higher, for example at \$100.00 and we will only debit out the amount due on your bill.

The authority is to remain in full force until Trumbull County Water/Sewer Accounting Department has received written notification from me of its termination in such timely manner as to afford Trumbull County Water/Sewer Accounting and FINANCIAL INSTITUTION a reasonable opportunity to act on it.

INSUFFICIENT FUNDS IN THE ACCOUNT WILL RESULT IN A \$25.00 ADDITIONAL FEE

NAME ON ACCOUNT	WATER/SEWER ACCOUNT NUMBER
SERVICE ADDRESS	PHONE NUMBER

SIGNATURE

DATE

PLEASE ATTACH A VOIDED CHECK TO THIS FORM

*****WATCH YOUR BILL***** You will be instructed as to when the ACH Debit will begin. Continue to pay your bill as normal until otherwise stated on your bill.